



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	TENGAKHAT COLLEGE
Name of the head of the Institution	kiran Hazarika
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0373-2310336
Mobile no.	9435532123
Registered Email	tengcoll103@gmail.com
Alternate Email	hazarikakiran68@gmail.com
Address	Tengakhath College, Tengakhath, PO. Tengakhath Dist. Dibrugarh, Assam Pin/786103
City/Town	DIBRUGARH
State/UT	Assam
Pincode	786103

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Rural																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			Jatindranath Gogoi																						
Phone no/Alternate Phone no.			03732301935																						
Mobile no.			9435532123																						
Registered Email			jatindranathgogoi12@gmail.com																						
Alternate Email			rajkhowa2012@gmail.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			http://tengakhatcollege.edu.in																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			http://tengakhatcollege.edu.in																						
5. Accreditation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>73.95</td> <td>2006</td> <td>01-Jan-2006</td> <td>31-Dec-2011</td> </tr> <tr> <td>2</td> <td>B++</td> <td>2.87</td> <td>2016</td> <td>01-Jan-2015</td> <td>31-Dec-2016</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B	73.95	2006	01-Jan-2006	31-Dec-2011	2	B++	2.87	2016	01-Jan-2015	31-Dec-2016
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1	B	73.95	2006	01-Jan-2006	31-Dec-2011																				
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6. Date of Establishment of IQAC			26-Oct-2012																						
7. Internal Quality Assurance System																									
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No Data Entered/Not Applicable!!!																									

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. One day Orientation Program on Choice Based Credit System(CBCS) in under Graduate Level. 2. One day workshop on Revised Accreditation Framework on NAAC Assessment. 3. inter College Wall painting Competition. 4. One day Workshop on Conservation of Bio Diversity and the Future of Assam. 5. Adapt Neighboring High School (A Year long Process)

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Plan to install an Internet browsing hub for students in the College	Achieved
Organization of National /International Seminars	Achieved FDP
To introduce feedback system from all	Achieved

stake holders	
Move plantation	Four hundred Coconut plants planted
Construction of new building	Constructed one building
No Files Uploaded !!!	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. At the beginning of each academic session college prepares its proposed academic calendar, which is published in the college prospectus. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating University i.e. Dibrugarh University. Students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal examination and co-curricular activities. 2. Orientation program is organised every year for newly admitted students to make them aware of their course content 3. Routine Committee of the college prepares the class routine and circulate it to the different department . Routine is prepared strictly in accordance to the number of credit points and number of classes (for non CBCS Courses) mentioned in the prescribe syllabus 4. Based of the master routine all department prepares own departmental routine and allotted classes to each teacher. 5. Along with the traditional chalk and talk mention teachers often use power-point presentation during the teaching time. 6. Class Test /Surprise Test and seminars / Group Discussion etc. are held after Completion of session of the syllabus. 7. Tutorial classes are held in some department. 8. Field Tours are organized by some department like History, Education, Assamese etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom		01/06/2019

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA		01/06/2019
BCom		01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Every year college collect the feedback report from the final year students. College administration distribute a standard feedback form among the students and received it again. One Committee analyzed it in two, three yearly meetings and the findings its weakness and suggested to the authority for improvement and rectification in academic strength and infrastructural facilities as well as other amenities for the students and other staff

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	D . U .	300	450	222
BCom	D . U	50	30	15

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	617	0	17	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
17	7	65	3	1	10

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by the departments of the college. Mentoring of students is based on the following objectives – a. To increase the teacher student contact hours . b. To identify the problems faced by slow learners. c. To encourage advanced learners . d. To prepare students for the competitive world. e. Student induction program was also conducted to familiar the college, teachers, Library, computer, eresources and other students' amenities and facilities as well as courses, syllabus, semester, CBCS system, etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
617	17	17 : 300

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	13	3	3	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	National Level	Principal	Best Administrator Award (ICF)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1	Semester	30/05/2019	16/07/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

From the beginning of the academic session all the departments take initiate on Continuous Internal Evaluation (CIE) at the institutional level a. Monthly Class Test. b. Departmental seminars. c. Group Discussions . d. Regular Field survey. e. Conducted two sessional examinations as every semester. f. Conducted awareness program regarding examination and reforms system among the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar prepared by the affiliation University (Dibrugarh University) and deliver it to implement in the college. Although the university offers a general academic calendar, the college has prepared a new academic calendar the college has prepared a new academic calendar for classes, sessional examination, college election, games sports, cultural competition etc.as per the needs of college. The college also mentioned some students activities like intercollege competition, field study etc. in its own academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://tengakhatcollege.edu.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BA		128	90	70.31

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.dibru.ac.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Conservation of Bio Diversity and the Future off Assam	All Dept.	11/10/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Poster Writing	Devoshriee Gogoi	Govt. of Assam	12/08/2018	12

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
6	1	1

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	4
History	1
Education	1
Assamese	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	1	1	1	1
Presented papers	1	2	2	0
Attended/Seminars/Workshops	0	0	4	12

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	NCC , NSS	3	150

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	NCC , NSS , 10th Assam Bn. NCC,Dibrugarh And	Swachh Bharat Program	3	150

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Teaching	60	College Authority	15

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industry	Training , Internship	Prince of wales, Jorhat, Assam	18/10/2019	31/10/2019	25

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000000	100000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing

Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12700	2539393	1000	600000	13700	3139393
Journals	18	3600	0	0	18	3600
e-Journals	500	100000	0	0	500	100000
CD & Video	0	0	12	500000	12	500000
Reference Books	0	0	4000	2100000	4000	2100000

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	50	1	0	0	1	1	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	50	1	0	0	1	1	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

i. The college has a building committee and a purchasing committee. ii. The Building Committee organized regular meeting to discuss some issues like allotment and utilization of rooms, cabinet etc. iii. The committee also discusses in the meeting for maintaining of the buildings by repairing, coloring and renovation . iv. The library committee also sit for discuss about library books, requirement Purchasing and uses of reading room,etc. v. The sports Committee sits regularly to review and suggest of the sports activities and use of sports facilities

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA, Meditation	20/06/2018	170	10th Assam Bn.NCC Dibrugarh, Vivekananda Kendra, Dibrugarh

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
BSA (Pune)	150	57	Indian Army	10	3

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	BA	Assamese, Education, Political Science	Dibrugarh University	M A

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Wall Painting Competition	Degree	10

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No Data Entered/Not Applicable !!!

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

4000000

5.4.4 – Meetings/activities organized by Alumni Association :

Two Meeting held / Built up College Gate.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

i. The college has appointed one NODAL OFFICER to look after academic, RTI matter and local correspondence. ii. The College has appointed one Nodal officer for vocational education training and placement. iii. The G.B. of the college has approved the following committees to look after the specific works for the help of smooth running of the administration. a. IQAC starring committee. b. Examination committee c. Administrative committee d. Academic Committee e. Students dispute and controversy management committee library committee f. sports committee iv. The college has appointed two asstt. Officer In Charge to conduct examination. v. The college has appointed two seminar facility as nodal officer each for arts and commerce streams.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum designing and development is decided by the Dibrugarh University i.e. Affiliating University.
Teaching and Learning	a. Improvement of computer aided methods of teaching and Learning. b. Special lecture organized by IQAC on 15th may 2019 c. Field tours organized by the departments on 19th October 2019 d. Enrichment of central library. e. Organization of students seminar.
Examination and Evaluation	Semester examination are conducted by the affiliating University (Dibrugarh University). Facilities of the college

take part in the examination in their own campus as Assistant Officer incharge, invigilator etc. College conducts internal assessment of students according to the Dibrugarh University's guidelines. Class test, surprise test, students seminars, Group Discussion etc. are conducted by all departments to evaluate the students. Examination committee have been formed for effective implementation of the evaluation system of the university.

Research and Development

Encouraging faculty members to undertake major and minor research. The college has encouraging the use of ICT based techniques.

Library, ICT and Physical Infrastructure / Instrumentation

As a post NAAC imitative Tengakhat College has encouraged the use of ICT based technique of the study by all departments. Computer have been allotted to all departments. The physical infrastructure has also received sincere attention from the college authority. Renovation and upgradation of college library, purchase of new books and computers have been proposed in the next academic year.

Human Resource Management

Students and faculties are encouraged to participate in seminars /workshop as possible.

Admission of Students

The admission process is fully online. Admission of students commenced in the month of June after declaration of results of High School Leaving Certificate Examination (HSLC) and Higher Secondary (H.S./ 12th Class) Examinations.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College has Proposed Complete office automation. Office automation will include students database facility and staff database etc.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP (Research Methodology and Use of ICT Tools for Classroom Teaching)	40	09/12/2019	14/12/2019	6

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	4	5	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
nil	nil	Student Welfare Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external financial audits regularly. The internal audit done by local auditor as per govt guidelines. Other than local audit, college use to conduct chartered audit by chartered accountant . The chartered Accountant audit done for UGC and central government fund. The college itself also has an internal audit committee to look after day to day expenditure The internal resources come from admission fees. Although the admission fees is fee at the time of admission and it is reimbursed by Assam Government in the year end.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
M P Fund	375000	Pavement and Beautification

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DHE, NAAC, DU	Yes	Academic Committee
Administrative	Yes	DHE, UGC	Yes	Administrative Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents and Teachers meeting held regularly to improve the students.

6.5.3 – Development programmes for support staff (at least three)

1. One day Workshop held in the college for development of computer knowledge.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Install an Internet browsing hub for students in the College. 2. Organization FDP 3. Feedback system from all stake holders.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	FDP (Research Methodology and Use of ICT Tools for Classroom Teaching)	01/10/2019	09/12/2019	14/12/2019	6

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Gender Sensitization Program	30/10/2018	30/10/2018	100	75
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	No	2
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Plastic Free Zone and use Dustbin 2. Medicinal Plant Collection and Preservation 3. Plantation 4. Swachhata Abhiyan 5. Awareness of Sanitation .

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

i. Intuited college Health sanitation club. ii. Paper Free communication system (online Prospectus, online admission, etc) iii. Two villages adopted.
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://tengakhatcollege.edu.in/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

a. Low profile student admitted in college and gradually development their profile and passing out with high profile . b. The college is pertaining distinctive role in this area as a vocational leadership. The UGC has awarded Deen Dayal Upadhyay Kaushal Kendra 2015 and it is running smoothly under Dibrugarh University. More than Two trades are trained in the center. c. The college also pertaining distinctive in games, athletes and sports. The college is leading in same events like khokho (National International level) athletics, boxing , kick boxing (National Level)

Provide the weblink of the institution

<http://tengakhatcollege.edu.in/>

8.Future Plans of Actions for Next Academic Year

i. Construction of new building for class rooms for class accommodation. ii. Development of Museum. iii. Renovation of the Auditorium . iv. Extension of the computer laboratory. v. Digitization of library. vi. Development of Playground for outdoor Games activities. vii. Gardening water amusement scheme to be launch i.e Fishing , Boating etc.